

## **FCI Database Installation Instructions**

1. Prior to installation, ensure that Microsoft Access 2003 or 2007 is installed, and that there are no pre-existing versions of the FCI Database application. If previous FCI data exists, please follow the instructions entitled “Re-install FCI Application with existing FCI Data”.
2. If no FCI data is on file (but a previous installation is present), you may follow the “FCI Database Re-installation instructions”.
3. To install, run setup.exe from the CD, or run the downloaded file FCIAppInstallation.msi. Follow the wizard’s instructions.
4. The default installation path is C:\Program Files\FCI Database. It is recommended that this default be used.
5. If you are using Access 2007, you may wish to set the path referenced above to be a “Trusted Location”.

## **FCI Database Re-installation Instructions**

*First time/Clean Install (No FCI data has been previously entered):*

1. Open Control Panel > Add/Remove Programs. Select FCI Database and click Remove.
2. Open Windows Explorer and navigate to the FCI Database installation directory (The default location is C:\Program Files\FCI Database).
3. Delete FCIData.mdb
4. Follow the FCI Database Installation Instructions.

## **Re-install FCI Application with existing FCI Data:**

1. Open Control Panel > Add/Remove Programs. Select FCI Database and click Remove. (The FCIData.mdb file is not removed in this step. Do not remove the file manually, or data will be lost.)
2. Follow the FCI Database Installation Instructions.